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Executive Registry

-2788

Office Memorandum • UNITED STATES GOVERNMENT
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TO : Acting Executive

FROM : Management Officer

DATE: 28 September 1950

SUBJECT: Table of Organization of [REDACTED] 25X1
Office of Policy Coordination.

REFERENCE: Memorandum from Chief, Staff III, Office of Policy Coordination,
to CIA Management Officer, dated 14 September 1950.

1. An investigation of this request found that only three of the requested clerical positions are justified. It was found that the workload ascribed to the fourth clerical position would be handled by professional staff assigned to quasi-professional operations. It was also indicated by the Administrative Officer of Staff I that [REDACTED] Chief of Staff I, had not as yet authorized or approved all of the activities set forth in the last sentence of paragraph 1 of the above-cited reference as evidence of additional workload.

2. These findings were informally presented to the Administrative Officer, Staff I, who subsequently obtained the concurrence of [REDACTED] Chief of Staff I, in the Management Staff findings.

3. It is therefore recommended that you approve the following additions to the table of organization of the Intelligence Support Branch, Staff I:

Clerk-typist 3 GS-3

With the provision that funds required to effect this increase be absorbed in the current fiscal year fund authorization for personal services in the Office of Policy Coordination.

NO. PGS. 1 CREATION DATE ORG. C
REV CLASS C REV COORD. AU

[REDACTED]

25X1

PK 103
OK by Classification by
proposed 5-2-50

Memo for Rec:
[REDACTED] called, complained about
misrepresentation of the facts - etc -
asked for meeting - held - nothing stated
Obor was actually sustained + all
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a few minutes time for 10 people

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